

Finham Parish Council

Clerk to the Council:

Correspondence address: Belby, Common Lane, Corley CV7 8AQ

Phone 07877 559825

Email: clerk.finhampc@outlook.com Website: www.finhamparishcouncil.btck.co.uk

9th February 2017

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on 16th February 2017 at 7pm, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.



Jane Chatterton

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. Apologies: To receive apologies and approve reasons for absence

2. Declarations of Interest:

- 2.1. Councillors are reminded of the need to maintain their register of interests
- 2.2. To declare any interests in items on the agenda and their nature
- 2.3. To consider any dispensations

3. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

4. Minutes of previous meeting:

To approve minutes of the Parish Council Meeting held on 19th January 2017.

5. Finham Library

Discuss plans by Coventry City Council in relation to the five libraries that have been earmarked for closure.

5.1 FLAG

Recommendation: To receive feedback from FLAG meeting of 2nd February 2017. (minutes attached)

6. Planning:

To Consider Planning Applications:

7. Finance

7.1 to approve payments: -

Cheque Payments (Current Account)				
Date	Reference	Payee	Details	Value
16.02.17	BACS	J Chatterton	Clerks Salary February 2017	
16.02.17	BACS	HMRC	Tax Payment clerk	£95.80
16.02.17	Cheque	J Chatterton	Office allowance, mileage and expenses Feb 2017	£46.63
16.02.17	BACS	J Chatterton	Office 365 subscription (reimbursement) (not claimed last meeting) (<i>paid</i>)	£54.99
16.02.17	Cheque	WALC	NHP Training 20 th May 2017	£30.00
16.02.17	BACS	J Chatterton	Reimbursement for Printer Ink	£74.99

8. Insurance

Recommendation: To receive, review and confirm insurance policy renewal

9. Training Events

WALC Annual Briefing Day 2017. Community Engagement, Shire Hall, Warwick Saturday 4th March 2017. The seminar is aimed at Councillors and Clerks. Choice of workshops (£50 per delegate)

Recommendation: Book interested councillors on the event.

10. Policies and Procedures (in readiness of Audit)

10.1 Assets Register

Recommendation: Discuss and create an Asset register

10.2 Financial Control Document

Recommendation: Discuss and Approve the draft Financial Control Document

10.3 Risk Register

Recommendation: Discuss and create a Risk Register

11. Public Meeting

Recommendation: Discuss dates for holding a public meeting to discuss proposed Kings Hill Development

12. Parish Meeting

Recommendation: Discuss and make arrangements for Parish Meeting scheduled for March

13. Rev Dr Jeremy Hyde

Discuss the End of Rev. Dr. Jeremy Hyde and Margaret's Spell at St martins Church

14. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Task groups

To receive reports from Task Group leads

15. Confidential Session

See Confidential agenda